

LONGWOOD PRIMARY SCHOOL

1-21 Hurley St
LONGWOOD 3665



PERMISSION TO USE STUDENT PHOTOGRAPHS AND/OR WORK ON SCHOOL WEBSITE/IN SCHOOL NEWSLETTERS & PUBLICATIONS/LOCAL MEDIA (IE TELEVISION/NEWSPAPERS)/FACEBOOK

Dear Parents

We seek your permission to use your child's photo to promote our school in both the local media, newsletters and on our School webpage and Facebook page which is designed to further promote Longwood Primary School in the wider community. Please note that this will be a restricted access site, not open to all and sundry to view.

We therefore request your permission for video and/or photographic images of your child to be taken during school activities. They would be used for the purpose of educating children and promoting the school. We are also seeking your permission for the school to publish images and/or samples of your child's work. This permission is in addition to permissions associated with the Cyber-safety Use Agreements in place for your child which relate to their use of computers and i-pads for school use.

If you give your permission, the school may publish images of your child and/or samples of work done by your child in a variety of ways, such as online – School Webpage and Facebook and in hard copy school newsletters, school magazines/publications, television and local newspapers. If published, people outside the school community would also be able to view the videos, photographs and/or other images.

If you sign the attached form it means that you agree to the following:

- The school is able to publish images of your child and samples of your child's work as many times as it requires in the ways mentioned above.
- Your child's image may be reproduced either in colour or in black and white.
- The school will not use your child's image or samples of your child's work for any purpose other than for the education of children or for the general promotion of Longwood Primary School.
- Where possible the school will publish only the first given name of the child. However in some instances the family name may be revealed – ie the Euroa Gazette will not publish photos without a student first name and surname.

Whilst every effort will be made to protect the identity of your child, we cannot guarantee that your child will not be able to be identified from the image or work.

If you agree to permit the school to capture images of your child, and to publish images of your child, or samples of your child's work, in the manner detailed above, please complete the consent form below and return it to the school as soon as possible.

If you agree to permit the school to capture images of your child and such an image is used on the school website or Facebook, you can request the removal of the specific image at any time.

This consent, if signed, will remain effective until such time as you advise the school otherwise.

Phone: (03) 5798 5386
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PERMISSION TO PUBLISH CONSENT FORM

We have read and understood this Cyber-safety Use Agreement and I am aware of the school's initiatives to maintain a cyber-safe learning environment.

I agree to the videoing and/or photographing of my child during school activities for use by the school in educating children and promoting the school and public education. I also agree to the publication of images or samples of work of (child's name)

.....in ways including, but not limited to (please confirm with tick/s):

- Internet websites
- Facebook
- Department of Education and Children's Services intranet websites
- School newsletters in print
- School newsletters online
- Magazines or other publications
- Local newspaper
- ALL of the above

subject to the conditions set out above. I will notify the school if I decide to withdraw this consent or request the removal of a specific image from a nominated website.

Name of child

Group/Class

Name of parent/caregiver/legal guardian

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Signature of parent/caregiver/legal guardian.....

Date.....